

APPENDIX C

<p>KEY</p> <p style="color: red;">Statutory (local from 2013/14)</p> <p style="color: purple;">Statutory</p> <p style="color: green;">Local</p> <p style="color: blue;">No fee</p>

Alcohol and Entertainment	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a premises licence	Licensing Act 2003	<p style="color: red;">Statutory fee until April 2015</p> <p>From April 2015, the fees can be set locally but the regulations governing the fee content have not yet been issued</p>	Yes	n/a
Application to vary a premises licence				
Application for a minor variation to a premises licence				
Application to transfer a premises licence				
Application to vary a DPS				
Application for an interim authority notice				
Application to change name, address, etc				
Application to review a premises licence				
Application to be removed as a DPS				
Application to surrender a premises licence				
Reinstatement of a premises licence				
Application for a provisional statement				
Right of freeholder to be notified of licensing matters				
Application for a temporary event notice				
Application for a club premises certificate				
Application to vary a club premises certificate				
Application for a minor variation to a club premises certificate				
Application to surrender a club premises certificate				
Withdrawal of a club premises certificate				
Application to change name, address, etc				
Application to review a club premises certificate				
Annual fee			No	
Application for a personal licence				
Application to renew a personal licence				
Application to change name, address, etc				

Street Trading	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a fixed pitch	Local Government (Miscellaneous Provisions) Act 1982	<i>"such fees as they consider reasonable for the grant or renewal of a street trading consent"</i>	Yes	Council
Application for a transient trader				
Application for a town centre consent				
Application for a market/special event consent				
Application for a council land consent				

APPENDIX C

Sex Establishment Licensing	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a sex shop licence	Local Government (Miscellaneous Provisions) Act 1982	<i>"a reasonable fee determined by the appropriate authority"</i>	Yes	Council
Application to renew a sex shop licence				
Application for a sex cinema licence				
Application to renew a sex cinema licence				
Application for a sex entertainment venue licence				
Application to renew a sex entertainment venue licence				

Animal Licensing	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a pet shop licence	Pet Animals Act 1951 and Pet Animals 1951 (Amendment) Act 1983	<i>"...of such as may be determined by the local authority..."</i>	No	Council
Application to renew a pet shop licence				
Application for a dangerous wild animals licence	Dangerous Wild Animals Act 1976	<i>"...in the authority's opinion sufficient to meet the direct and indirect costs which it may incur as a result of the application..."</i>	No	
Application to renew a dangerous wild animals licence				
Application for a zoo licence	Zoo Licensing Act 1981	<i>"..the fees and other sums charged ...in a year is sufficient to cover the reasonable expenditure incurred by the authority in the year..."</i>	No	
Application to renew a zoo licence				
Application for an animal boarding licence	Animal Boarding Act 1963	<i>"...such fee as may be set by the local authority..."</i>	Yes	
Application to renew an animal boarding licence				
Application for a home boarding licence				
Application to renew a home boarding licence				
Application for a dog day creche licence				
Application to renew a dog day creche licence				
Application for a dog breeding licence	Breeding of Dogs Act 1873 and 1991 / Breeding and Sale of Dogs (Welfare) Act 1991	<i>"...with a view to recovering the reasonable costs incurred by them in connection with the administration and enforcement..."</i>	No	
Application to renew a dog breeding licence				
Application for a riding establishment licence	Riding Establishments Act 1964 and 1970	<i>"...such fee as may be set by the local authority..."</i>	Yes	
Application to renew a riding establishment licence				
Application to change name, address, schedule, etc				

APPENDIX C

Hackney Carriage and Private Hire Licensing	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for an hackney carriage vehicle licence (12 months)	Local Government (Miscellaneous Provisions) Act 1976	<i>"any reasonable administrative or other costs in connection with the foregoing and with the control and supervision of hackney carriages and private hire vehicles"</i> in addition to the reasonable cost of application-related inspections and the reasonable cost of providing hackney carriage stands	No	Council
Application for an hackney carriage vehicle licence (6 months)				
Application to renew an hackney carriage vehicle licence (12 months)				
Application to renew an hackney carriage vehicle licence (6 months)				
Application for a private hire vehicle licence (12 months)				
Application for a private hire vehicle licence (6 months)				
Application to renew a private hire vehicle licence (12 months)				
Application to renew a private hire vehicle licence (6 months)				
Transfer of vehicle ownership				
Temporary vehicle licence (due to accident damage)				
Monthly reduction in vehicle licence duration				
Application for a private hire operators licence				
Application to renew a private hire operators licence				
Application for an hackney carriage driver's licence (3 years)				
Application for an hackney carriage driver's licence (2 years)				
Application for an hackney carriage driver's licence (1 year)				
Application for an hackney carriage driver's licence (6 months)				
Application to renew an hackney carriage driver's licence (3 years)				
Application to renew an hackney carriage driver's licence (2 years)				
Application to renew an hackney carriage driver's licence (1 year)				
Application to renew an hackney carriage driver's licence (6 months)				
Application for a private hire driver's licence (3 years)				
Application for a private hire driver's licence (2 years)				
Application for a private hire driver's licence (1 year)				
Application for a private hire driver's licence (6 months)				
Application to renew a private hire driver's licence (3 years)				
Application to renew a private hire driver's licence (2 years)				
Application to renew a private hire driver's licence (1 year)				
Application to renew a private hire driver's licence (6 months)				
Written knowledge test appointment				
Failure to attend/late cancellation of a written knowledge test appointment				
Verbal knowledge test appointment				
Failure to attend/late cancellation of a verbal knowledge test appointment				
DBS appointment				
Failure to attend/late cancellation of a DBS appointment				
Verbal knowledge test appointment				
CRB appointment				
Failure to attend/late cancellation of a CRB appointment				
		<i>"reasonable with a view to recovering the costs of issue and administration"</i>		

APPENDIX C

Hackney Carriage and Private Hire Licensing	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Replacement MOGO plate bracket		reasonable with a view to recovering the costs of issue and administration		
Replacement MOGO vehicle plate				
Replacement MOGO driver's badge				
Replacement paper vehicle licence				
Replacement paper driver's licence				
Change of address: driver's licence				
Change of address: vehicle licence				
Refund: driver / vehicle / operator's licence (per complete month)				

Gambling	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a bingo premises licence	Gambling Act 2005	<i>"shall aim to ensure that the income from fees of that kind as nearly as possible equates to the costs of providing the service to which the fee relates (including a reasonable share of expenditure which is referable only partly or only indirectly to the provision of that service"</i>	No	Council
Annual fee bingo premises licence				
Application to vary a bingo premises licence				
Application to transfer a bingo premises licence				
Application to reinstate a bingo premises licence				
Application for a bingo premises provisional statement				
Application for an adult gaming centre premises licence				
Annual fee adult gaming centre premises licence				
Application to vary an adult gaming centre premises licence				
Application to transfer an adult gaming centre premises licence				
Application to vary an adult gaming centre premises licence				
Application to transfer an adult gaming centre premises licence				
Application to reinstate an adult gaming centre premises licence				
Application for an adult gaming centre premises provisional statement				
Application for a family entertainment centre premises licence				
Annual fee family entertainment centre premises licence				
Application to vary a family entertainment centre premises licence				
Application to transfer a family entertainment centre premises licence				
Application to reinstate a family entertainment centre premises licence				
Application for a family entertainment centre premises provisional statement				
Application for a betting (other) premises licence				
Annual fee betting (other) premises licence				
Application to vary a betting (other) premises licence				
Application to transfer a betting (other) premises licence				
Application to reinstate a betting (other) premises licence				
Application for a betting (other) premises provisional statement				

APPENDIX C

Gambling	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a track betting premises licence		"shall aim to ensure that the income from fees of that kind as nearly as possible equates to the costs of providing the service to which the fee relates (including a reasonable share of expenditure which is referable only partly or only indirectly to the provision of that service"		
Annual fee track betting premises licence				
Application to vary a track betting premises licence				
Application to transfer a track betting premises licence				
Application to reinstate a track betting premises licence				
Application for a track betting premises provisional statement				
Duplicate premises licence fee		Statutory fee		n/a
Change of premises licence circumstances fee				
Application for a family entertainment centre gaming machine permit				
Application to renew a family entertainment centre gaming machine permit				
Family entertainment centre change of name				
Family entertainment centre copy of permit				
Small society lottery registration				
Small society lottery renewal				
Application for a club gaming permit				
Annual fee club gaming permit				
Application to renew a club gaming permit				
Club gaming permit copy of permit				
Club gaming permit variation				
Application for a club gaming machine permit				
Annual fee club gaming machine permit				
Application to renew a club gaming machine permit				
Club gaming machine permit copy of permit				
Club gaming machine permit variation				
Application for a club gaming/gaming machine permit (fast track)				
Annual fee club gaming/gaming machine permit (fast track)				
Application to renew a club gaming/gaming machine permit (fast track)				
Alcohol licensed premises gaming machine permit (automatic entitlement)				
Application for an alcohol licensed premises gaming machine permit				
Annual fee alcohol licensed premises gaming machine permit				
Alcohol licensed premises gaming machine permit: change of name				
Alcohol licensed premises gaming machine permit: copy of permit				
Alcohol licensed premises gaming machine permit: variation				
Alcohol licensed premises gaming machine permit: transfer				
Application for a prize gaming permit				
Application to renew a prize gaming permit				
Prize gaming permit: change of name				
Prize gaming permit: copy of permit				

APPENDIX C

Hypnotism	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a permit for a performance of hypnotism	Hypnotism Act 1952	No fee	Yes	n/a
Houses in Multiple Occupancy	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for the grant or renewal of a 5 year licence	Housing Act 2004	<i>"...all costs incurred by the authority in carrying out their functions under this Part and all costs incurred by them in carrying out their functions under Chapter 1 of Part 4 in relation to HMOs (so far as they are not recoverable under or by virtue of any provisions of that Chapter"</i>	Yes	Council
Caravan Site Licensing	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Grant or renewal	Sites and Control of Development Act 1960	No fee	Yes	n/a
Camping Site Licensing	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Grant or renewal	Public Health Act 1936	No fee	Yes	n/a
Scrap Metal Dealers	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Scrap metal dealer site licence	Scrap Metal Dealers Act 2013	<i>"In setting a fee under this paragraph, the authority must have regard to any guidance issued from time to time by the Secretary of State with the approval of the Treasury"</i>	Yes	Executive
Scrap metal dealer collectors licence				
Charitable Collections	Legislation	Allowed by legislation	EU Services Directive ?	Council or Executive
Application for a street collections permit	Police, Factories, etc (Miscellaneous Provisions) Act	No fee	Yes	n/a
Amendment to a street collection permit				
Application for a house to house collection permit	House to House Collections Act 1939	No fee		
Amendment to a house to house collection permit				